

DIVISION OF HEALTH PROFESSIONS

DIVISION MEETING

May 2, 2006, 12:30 p.m.

1N1-1N2

PRESENT: EMS: Leaugeay Barnes, Harvey Conner, Bruce Farris, Brent Stafford
 NUR: Nancy Cook, Linda Cowan, Gina Edwards, Towana Ernst, Carol Heitkamper, Rosemary Klepper, Connie Kuebeck, Susan Mann, Judy Martin, Valerie McCartney, Beverly Schaeffer, Debbie Myers
 OTA: Reeca Young, Tom Kraft
 PTA: Peggy Newman, Vicky Davidson
 STAFF: Dr. Jo Ann Cobble, Mary Ann Gundlach, Shelly Tevis, Lloyd Kingsbury
 COUNSELOR: Claire Echols
 LIBRARIAN: Linda Boatright
 ABSENT: Terri Walker
 Held office open: Debby Martinez

I. Celebration!

Birthdays are as listed below:

May: Mary Gundlach, 2
 Valerie McCartney, 25
 Terri Walker, 25

June: Susan Mann, 13
 Monica Holland, 18
 Debbie Myers, 20
 Beverly Schaeffer, 20
 Towana Ernst, 21
 Rosemary Klepper, 22
 Judy Martin, 24

July: Nancy Cook, 18

II. Reminder: Before you leave for the summer all e-mail in the “frequent contacts” directory must be deleted. This should be done by the end of the semester. Recommendation: e-mail all contacts, give your new address, and ask for a reply. Then empty the frequent contacts directory. Tech Support may be doing spot checks to make sure you have done so.

- III. Domain Change/New Branding Campaign:** The College does not have new logo yet so if you want to print documents for the fall using the current logo you may do so. We are being told that the new logo will be in place sometime in June.

Please fill out the Information for Business Cards form and give to Mary Ann. The new cards will be ordered this summer.

- IV. Syllabi Checklists will be Handed out to faculty by May 10th. These will be used in the Fall when all course syllabi are reviewed. Requirements are in two Groups, College and Program.** On the College checklist the last item is global education. This does not mean you have to include global education, but if you do it must appear in one of two places, either in an objective or noted in the assignment list.

- V. Committee Reports:**

Make It Bake It Sale – Susan Mann: The sale is from 9:00 am to 4:00 pm Wednesday May 3rd. They are still looking for volunteers. It will take place by the stairwell in the main building.

Curriculum Committee – Beverly Schaeffer: The committee had their last meeting and discussed the general education changes and how they will be stated in the catalog.

Catalog Revisions – Jo Ann Cobble: Deadline was extended due to many catalog changes and revisions. The goal was to shorten the catalog. There will be a discussion regarding formatting on Wednesday at Dean's Counsel.

Student Retention Committee – Linda Cowan: The committee met last week. Linda was unable to attend due to clinicals and they have not distributed minutes yet. The main focus for the year was the task force for the Library loan program which will be in effect in the fall.

Faculty Development Committee – Peggy Newman: The committee met last Tuesday. There was not a quorum so the committee members are being asked to vote for next year's chairman by e-mail.

The committee previously e-mailed faculty asking for input on the SII's. Some people felt there was not enough adequate time given for input. At Faculty Association there was a vote taken and the Faculty Association will ask that there be more time given to discuss SII's in general. If this is granted then you will probably see something in prep and planning week in August. The request has been submitted to Dr. Brenda Harrison.

Benefits Committee – Jo Ann Cobble: There are not a lot of changes for this next year although there are some. Will try to get and send out an electronic copy stating what the President’s Cabinet has and has not acted upon.

General Education Committee – Deborah Myers: The committee met on Thursday, April 13th. Dr. Cecelia Yoder presented a new class for consideration as a general education elective. The name of the class is Behavioral Statistics. It was previously taught by OU/UCO as a second level statistics course (PSY 2123). Dr. Jones is prepared to teach an online section of the course starting in the fall. The committee voted unanimously to approve the course for submission to the Curriculum Committee.

Dr. Janet Perry presented a plan for assessment of general education competency in the area of “Understanding Relationships in Nature and Science” for discussion. She presented two options for outcome consideration:

Option A: a minimum of 70% of the students assessed through the general education competencies will be successful.

Option B: sophomore students will demonstrate competency in the general education area by exceeding the national average on the Measure of Academic Proficiency and Progress test. After much discussion it was decided to table this topic until the next meeting.

Academic Outcomes Assessment Committee – Rosemary Klepper: The meeting was canceled.

VI. Program Reports:

OTA – Tom Kraft: Reeca and Tom just returned from the best conference ever attended in relation to the OTA profession. They are currently working on curriculum review and changes.

NUR – Rosemary Klepper: Just recently interviewed four faculty candidates for the traditional program and will be forwarding names. The plan is to add one new faculty plus a replacement for Nancy Cook who is retiring. Nursing will be admitting 63 new students to the traditional program in the fall. The Career Ladder Pathway curriculum changes were approved by the Curriculum Committee. Valerie McCartney will be the new Team Leader for the CLP Program. Susan Mann will be the new Team Leader for Nursing Process I and assuming responsibility for the new Baccaloriate to ADN Program.

PTA – Peggy Newman: Pinning will be May 13th with 16 graduating students. Just accepted 20 new students for the fall semester.

EMS – Leaugeay Barnes: EMS faculty and staff have been working on the first program comprehensive final exam. It is a new accreditation requirement that EMS have a comprehensive final.

VII. Institutional Committees – Jo Ann Cobble: Jo Ann provided copies of the tentative assignments for 2006.

VIII. Special Event: Everyone celebrated Nancy Cook’s retirement.

IX. Claire Echols announced that the counselors in Student Development will now take appointments for counseling students.

Respectfully submitted by:

Mary Ann Gundlach